

# UNITED STATES INTERNATIONAL UNIVERSITY - AFRICA



## READ THE APPLICATION INSTRUCTIONS BEFORE COMPLETING THIS FORM

COMPLETE ALL APPROPRIATE SECTIONS IN CAPITAL/BLOCK LETTERS AND RETURN WITH YOUR NON-REFUNDABLE APPLICATION FEE (see Fee Schedule) AND OTHER SUPPORTING DOCUMENTS

TO:  
 USIU - AFRICA  
 Admissions Office  
 P.O. Box 14634-00800  
 NAIROBI  
 KENYA

Tel: +254 730 116 247 /290 /291 /300 /397 /503 /522  
 WhatsApp: +254 755 844 849  
 E-mail: admit@usiu.ac.ke  
 www.usiu.ac.ke

AFFIX RECENT  
 PASSPORT  
 PHOTOGRAPH

**The personal information collected on this form and any attachments requested from you are collected for the purposes of recruitment and internal monitoring. Application forms for unsuccessful applicants will be kept on file and will be destroyed after 12 months. USIU-Africa protects and keeps secure all personal data collected. All personal data is processed for the purposes of recruitment, and, in the case of successful Applicants, for the satisfactory maintenance of their academic records, and for no other purpose.**

<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	Last	First	Middle
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Other Name(s)/Maiden name, if any \_\_\_\_\_

### Permanent Address

Street Address	P.O. Box Number
City/Town	State/County/Province
Zip/Postal	Country
Cell Phone	E-mail

### Current Mailing Address *(if different from above)*

Street Address	P.O. Box Number
City/Town	State/County/Province
Zip/Postal	Country

### Personal Information

Date of Birth	Month	Day	Year	Female <input type="checkbox"/>	Male <input type="checkbox"/>
Place of Birth	Citizenship	Marital Status			
Social Security No./National ID No.	Passport No.	Permanent US resident YES <input type="checkbox"/> NO <input type="checkbox"/>			

Are you a permanent Kenyan resident or citizen? YES  NO   
 If YES, provide a copy of this status together with the application and state your province of birth \_\_\_\_\_  
 If NO, complete and return Pupil's Pass forms and a letter from your sponsor guaranteeing all payments

### Father's/Mother's Details (Indicate Emergency contact in Nairobi if any.)

Name _____	Address _____	Town _____
Telephone _____	Email _____	

### Next of Kin details

Name _____	Address _____	Town _____
Telephone _____	Email _____	

**ENROLMENT INFORMATION**

Please tick your preferred semester of enrolment

Fall  Spring  Summer  Year \_\_\_\_\_  
 (September) (January) (May)

**Degree**

Bachelor's  Master's  Doctoral  Non Degree Seeking

Major \_\_\_\_\_  
 Concentration / Minor \_\_\_\_\_

Have you previously applied to USIU-Africa? YES  NO  Past USIU-Africa Student ID Number? \_\_\_\_\_

**Admission into our graduate Counseling Psychology, Clinical Psychology, Marriage and Family Therapy, and the International Relations programs will only be done during Fall (September) Semester. The MA. Communication Studies, MSc. Information Security and MSc. Information Systems & Technology will only be done during Spring (January) Semester; whereas B. Pharmacy will only be done in Summer (May) and Fall (September) Semesters.**

**Given the very limited housing space available on campus, should you wish to use on-campus housing, you MUST complete the Housing Application Forms and confirm availability of space.**

**EDUCATION**

PLEASE LIST ALL SCHOOLS AND COLLEGES ATTENDED IN THE FOLLOWING SECTION, ATTACH AN EXTRA PAGE, IF NECESSARY

NAME OF SCHOOL/COLLEGE/ UNIVERSITY	CITY, STATE	COUNTRY	PERIOD ATTENDED		No. of YEARS SPENT	NAME OF CERTIFICATES/ DIPLOMAS OR DEGREES AWARDED
			MO/YR	MO/YR		
				to		
				to		
				to		

PLEASE LIST YOUR ACADEMIC HONORS, AWARDS, COMMUNITY INVOLVEMENT, SCHOLARSHIPS, ACTIVITIES AND/OR WORK EXPERIENCE

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PLEASE INDICATE YOUR SPORTS AND CLUBS PARTICIPATION BELOW

SPORT	LEVEL (National, Provincial, District, School)	PLEASE INDICATE THE CLUBS YOU PARTICIPATED IN WHILE IN HIGH SCHOOL
<input type="checkbox"/> Athletics	_____	1. _____ 2. _____ 3. _____ 4. _____
<input type="checkbox"/> Basketball	_____	
<input type="checkbox"/> Golf	_____	
<input type="checkbox"/> Hockey	_____	
<input type="checkbox"/> Rugby	_____	
<input type="checkbox"/> Soccer	_____	
<input type="checkbox"/> Squash	_____	
<input type="checkbox"/> Swimming	_____	
<input type="checkbox"/> Tennis	_____	
<input type="checkbox"/> Tae Kwondo	_____	
<input type="checkbox"/> Volleyball	_____	
<input type="checkbox"/> Any other (Specify)	_____	

**Sponsor's Details**

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**Statistical Information**

This information will be used for statistical purposes only and will in no way affect the admission decision. Completion of this section and the data collected will help the University determine need in planning. Your providing this information is appreciated.

**Disabilities**

None  Hearing  Mobility  Sight  Learning Disability  Other  \_\_\_\_\_

**College Interests**

Please list the first three colleges and universities into which you have applied:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**How did you learn about USIU-Africa? Tick one**

College Guide  Newspaper  T.V.  Radio  Mailing  College/High School Fair  USIU-Africa Website   
Exhibition  Parent  Relative  USIU-Africa student  USIU-Africa faculty  USIU-Africa alumnus/alumna   
Friend  USIU-Africa Admission Representative  School Teacher  Social Media (specify)  \_\_\_\_\_  
Other (specify)  \_\_\_\_\_

**Relatives/Parents who have attended USIU-Africa, if any**

NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ YEAR OF ATTENDANCE \_\_\_\_\_  
NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ YEAR OF ATTENDANCE \_\_\_\_\_

**Have you visited the Campus?**

YES  NO  If YES, when? \_\_\_\_\_

**Have you met with an USIU-Africa Admissions Representative?**

YES  NO  If YES, who? \_\_\_\_\_

**Are you Employed? YES  NO**

If employed state:

COMPANY NAME	POSITION (TITLE)	DURATION
_____	_____	_____

**ATTESTATION**

I hereby certify that the information given in this application is correct and complete to the best of my knowledge, and hereby give my permission to the Admissions Office to obtain any verification deemed necessary to process my application. I further certify that I will arrange for the forwarding of official transcripts as requested in the instructions, and that such transcripts become the property of the university and will neither be forwarded to another institution nor returned to me. I will include with this application my application fee and other documents as required in the application instructions. Finally, I acknowledge that completing an application form does not guarantee admission.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**IT IS MANDATORY TO SIGN YOUR APPLICATION FORM BEFORE RETURNING IT TO USIU-AFRICA**

## APPLICATION CHECKLIST

### ***Undergraduate Applicants***

Have you provided the following?

- **Non-refundable application fee (KES. 3,500) - No cash payment**
- **Complete and signed application form** (please observe deadlines below)
- **Originals and a copy of all transcripts, diplomas, & certificates**   
(N.B. originals will be returned)
- **One (1) recent passport size photograph**   
(write your name on reverse side)
- **Copy of National Identity Card or Birth Certificate**
- **School Leaving Certificate**
- **Commission for University Education (CUE) Equation Certificate**   
(for all Foreign Qualifications)

### ***Graduate Applicants***

Have you provided the following?

- **Non-refundable Application fee (KES. 4,000) - No cash payment**
- **Complete and signed application form** (please observe deadlines below)
- **Original and copy of the degree certificate and transcripts for each college or professional school previously attended.** (Transcripts should indicate when the degree was granted alongside syllabi of any college work taken to date)
- **Originals and a copy of all supportive documents**
- **A two page essay addressing these two topics:**   
(1) What experiences led you to select your professional objectives  
(2) What other two factors would you like to be considered in evaluating your application
- **A curriculum vitae/resume**
- **Two letters of recommendation** (forms enclosed)
- **One (1) recent passport size photograph**   
(write your name on reverse side)
- **Copy of National Identity Card or Birth Certificate**
- **Commission for University Education (CUE) Equation Certificate**   
(for all Foreign Qualifications)

### ***International Students***

Have you provided the following additional items?

- **An official translation of academic records** (where applicable)
- **An official test of English (TOEFL) or equivalent**
- **A current financial guarantee letter**
- **Completed Pupil's Pass form**
- **Two (2) recent passport size photographs** (write your names on reverse side)
- **Pupil Pass processing fee USD 100 - No cash payment** (applicable to Non-East Africans)
- **Applicant's copy of National passport**
- **Sponsor's copy of National passport**
- **Certificate of Good Conduct**

ONLY COMPLETE APPLICATIONS WILL BE PROCESSED.

**DEADLINES MUST BE OBSERVED. APPLICATION DEADLINES FOR USIU-AFRICA ARE AS FOLLOWS:**

Semester	Deadline	Housing Deadline
Fall (September)	June 30	July 31
Spring (January)	September 30	October 30
Summer (May)	March 15	April 1

COMPLETE APPLICATIONS RECEIVED AFTER THE DEADLINE WILL BE PROCESSED FOR THE FOLLOWING SEMESTER.

**USIU-AFRICA RESERVES THE RIGHT OF ADMISSION**