



UNITED STATES INTERNATIONAL UNIVERSITY

DROP / ADD FORM

Date:

Last Name	First	Middle	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>								

Semester/Year _____ Last date of class attendance _____

	Course	Units	Lecturer's Signature	Signature	Date
Add					
Add					
Add				Library	
Add				Student	
Add					
Drop				Advisor	
Drop					
Drop				Registrar	
Drop					
Financial Policy			If applicable, Dean to detail reason not to apply policy		
All Drops/Adds - Ksh 500 Refund is:					
A. 90% in 1st Week					
B. 75% in 2nd Week					
C. Nil afterwards					

NOTE: STUDENT ID. MUST BE SURRENDERED BY THOSE DROPPING ALL CLASSES. LIBRARY CLEARANCE IS ALSO MANDATORY

PLEASE EXPLAIN TO THE DEAN THE REASON FOR LATE REGISTRATION OR FOR DROPPING THE CLASSES